



# Student Supervision Procedure



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Parneet Kang  
Principal



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William Holland  
Chair of Trustees

REVIWED: 1<sup>st</sup> September 2022 - Parneet Kang

For the safeguarding and well-being of all students who attend the Emscote school they will be properly supervised throughout the school by staff.

This will be done by using a rota system devised and as directed by the senior leadership team. This information is communicated on the noticeboard and via staff communication. The teacher/ student ratio for supervision will ensure that sufficient staff are deployed so students are well supervised at all times in school and outside. Risk assessments for school trips and visits will stipulate the teacher/student ratio to ensure good supervision at all times.

All students will have a visit to the school before starting, with their parents/carers, to go through an induction, school rules and procedures.

All rotas for breaktime supervision will be visual in the staff room. Staff are expected to lock classroom doors during breaks and ensure the corridors are kept clear during breaks.

Staff have a whistle to use in the case of an emergency.

All staff will ensure that students are in classrooms and manage behaviours.